

ALPENA TOWNSHIP PLANNING COMMISSION

MINUTES - Regular Meeting

Monday, May 8, 2017

MEETING COMMENCED: 7:00 PM

PLEDGE OF ALLEGIANCE

THOSE PRESENT

Lisa Brendle - Secretary, Larry Dehring, Chuck LeFebvre, Norm Poli, Ann Marie Rich and Fred Sterns - Vice-chairperson

ABSENT

Tom Hilberg

OTHERS PRESENT

Tim Dodge - Applicant

ADOPTION OF AGENDA

C. LeFebvre made a **motion** to adopt the agenda, **supported** by L. Dehring. *Motion passed.*

PUBLIC MEETING PARTICIPATION RULES

APPROVAL OF MINUTES

N. Poli made a **motion** to approve the March 20, 2017 minutes, **supported** by L. Dehring. *Motion passed.*

CORRESPONDENCE

- A. Letter Regarding Case #P-01-17
- B. Alpena County Planning Commission - Master Plan Feedback

NEW CASE

- a. Case #P-01-17, Tim Dodge requested a SITE PLAN REVIEW/SPECIAL APPROVAL USE for a cold storage building. Property is located at 2114 Long Lake Park Road, Parcel No. 013-003-000-050-04 in a Mixed Residential (R-3) zone district.

Tim Dodge was present to discuss this case. His intention is to use the building for boat storage in the winter.

C. LeFebvre made a **motion** to **grant** the Site Plan Review/Special Approval Use without stipulations nor requirements, **supported** by N. Poli.

Roll call vote: L. Brendle-aye; L. Dehring-aye; T. Hilberg-absent; C. LeFebvre-aye; N. Poli-aye; A. Rich-aye; and F. Sterns-aye. Motion passed.

WORKSHOP - Update the Alpena Township Zoning Ordinance

The Planning Commission discussed the need to go forward with updating the Alpena Township Zoning Ordinance. Discussions centered around the timing and funding of the update and if it could span 2 fiscal years so as not to have an impact on the Township's budget. It had been recommended that NEMCOG and Mr. Rick Deuell could assist the Planning Commission in this endeavor.

C. LeFebvre made a **motion** that the Planning Commission recommend the Board of Trustees to move forward in updating the Alpena Township Zoning Ordinance, **supported** by A. Rich.

Roll call vote: L. Brendle-aye; L. Dehring-aye; T. Hilberg-absent; C. LeFebvre-aye; N. Poli-aye; A. Rich-aye; and F. Sterns-aye. Motion passed.

DISCUSSION

The Planning Commission discussed reviewing the sign ordinance prior to updating the Alpena Township Zoning Ordinance.

Discussion also included the time line for the Alpena Township Master Plan. The deadline for the 63 day period for adjacent townships, City of Alpena, Alpena County, and NEMCOG to submit comments on the proposed plan would be expiring soon. As of this meeting, the Alpena County Planning Commission was the only response received.

NEXT MEETING - June 12, 2017

ADJOURNMENT

L. Dehring made a **motion** to adjourn, **supported** by N. Poli. **Meeting Adjourned** by Vice-chairperson Sterns at 7:50 p.m.

Respectfully submitted,

Lisa Brendle
Secretary

/ldt