

# ALPENA TOWNSHIP PLANNING COMMISSION

## MINUTES - Regular Meeting

Monday, February 13, 2017

**MEETING COMMENCED:** 7:01 PM

**PLEDGE OF ALLEGIANCE**

### THOSE PRESENT

Lisa Brendle, Larry Dehring, Tom Hilberg, Chuck LeFebvre and Norm Poli

### ABSENT

Ann Marie Rich and Fred Sterns

### OTHERS PRESENT

Amanda Kish - 2040 Hamilton Road

Cindy O'Connor - 2040 Hamilton Road

Dan Carstens - 4170 US 23 S

Nathan W. Skibbe - Supervisor

Matt O'Connor - 1120 Tamrack Road

Travis O'Connor - 2040 Hamilton Road

Les Klimaszewski - Building Official

Larry Clark - 199 Bear Point Road

Denise Burke - 421 Sunset Blvd

Tim Gulden - Township Attorney

### ADOPTION OF AGENDA

Agenda was amended to include D. Carstens of 4170 US 23 South under New Business. L. Dehring made a **motion** to adopt the amended agenda, **supported** by N. Poli. *Motion passed.*

### **PUBLIC MEETING PARTICIPATION RULES**

### APPROVAL OF MINUTES

C. LeFebvre made a **motion** to approve the January 23, 2017 minutes, **supported** by L. Dehring. *Motion passed.*

### CORRESPONDENCE

A. Letter to Travis O'Connor - Case #P-08-14 - Dated January 30, 2017

### OLD BUSINESS

#### 1. Case #P-08-14 - Review Site Plan

Tim Gulden, Township Attorney, explained the procedure to revoke a site plan in accordance with Alpena Township Zoning Ordinance, section 1811-F. Mr. Gulden also explained the appeal process from section 1811-G.

Discussions included where the berm measurements had been taken. Mr. O'Connor believed the berm height was 8 feet where he had taken his measurements. N. Poli recommended that Chair Hilberg appoint a subcommittee to meet with Mr. O'Connor to verify previous measurements and to take additional measurements. The subcommittee members were Poli and Brendle. It was decided that they would meet February 23, 2017 at the site along with Supervisor Skibbe and Les Klimaszewski.

### **NEW BUSINESS**

a. D. Carstens - 4170 US 23 South

Mr. Carstens addressed the Commission on the various activities of properties surrounding his, how they have impacted water drainage of his property, and what steps he has taken. Recently, Mr. Carstens received a communication from the Michigan Department of Environmental Quality. This communication outlined options for Mr. Carstens to remedy the situation. Mr. Carstens inquired if the Township could make a determination. Mr. Carstens was informed that he needed to work directly with the Michigan Department of Environmental Quality.

b. Election of Officers

**Chair:** Motion made by N. Poli to elect **Tom Hilberg**, supported by L. Dehring.

*Roll call vote: L. Brendle-aye; L. Dehring-aye; T. Hilberg-aye; C. LeFebvre-aye; N. Poli-aye; A. Rich-absent; and F. Sterns-absent. Motion passed.*

**Vice-chair:** Motion made by N. Poli to elect **Fred Sterns**, supported by L. Dehring.

*Roll call vote: L. Brendle-aye; L. Dehring-aye; T. Hilberg-aye; C. LeFebvre-aye; N. Poli-aye; A. Rich-absent; and F. Sterns-absent. Motion passed.*

**Secretary:** Motion made by N. Poli to elect **Lisa Brendle**, supported by C. LeFebvre.

*Roll call vote: L. Brendle-aye; L. Dehring-aye; T. Hilberg-aye; C. LeFebvre-aye; N. Poli-aye; A. Rich-absent; and F. Sterns-absent. Motion passed.*

Will review by-laws to see if communication regarding election needs to be sent to the Alpena Township Board of Trustees.

### **WORKSHOP - Update the Alpena Township Comprehensive Plan and Zoning Ordinance**

Members are to finish reviewing changes until next meeting.

### **DISCUSSION**

L. Clark addressed the Planning Commission regarding the incorporation of a Multi-Use designation into the Master Plan. Chair Hilberg responded that the Township should be compliant with the Multi-Use designation through the current R-3 which handles most of the Multi-Use components.

**NEXT MEETING** - March 20, 2017

### **ADJOURNMENT**

L. Dehring made a **motion** to adjourn, **supported** by N. Poli. **Meeting Adjourned** by Chairperson Hilberg at 8:38 p.m.

Respectfully submitted,

Lisa Brendle  
Acting Secretary  
/ldt