

Board of Trustees Regular Meeting

September 6, 2016

The Alpena Township Board of Trustees met in a regular session on Monday, September 6, 2016 at 7:00pm at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Treasurer Diamond, Clerk Thusat, and Trustees: Poli, Fournier, and Mischley. Absent: Dunckel (arrived at 7:30pm). Attorney James Florip was also present.

Adopt Agenda: A motion was made by Treasurer Diamond and supported by Trustee Fournier to adopt the agenda with the following changes: after Public Comment add Presentation by South Bay Corridor, under Correspondence add AMAR review, under New Business add: 3. Roof Repair, 4. MTA – Emerging Issues Conference, and 5. Attorney Use. Motion carried by unanimous vote.

Public Comment: Karie Bleau addressed the Board asking to interview staff and attend a conference. Laura Ellery-Somers informed the Board she would be attending the MTA Conference in October. Gary Parteka expressed concerns about new Businesses and clean up around the bike path.

Presentation: Larry Clark gave a brief update about SBC plans, including Road Diet, Access Management and a 45th Parallel Park

Minutes: Tabled until next meeting.

Correspondence: A motion was made by Trustee Mischley and supported by Trustee Poli to receive and file the following: Alpena Township - Financial Statement and Planning Commission – Minutes – August 8, 2016, Alpena County Road Commission – Minutes – July 12, 2016, Pure Michigan Sweepstakes – US 23 Heritage Route & Sunrise Coast, and AMAR Review. Motion carried by unanimous vote.

Old Business:

Election Workers Pay Proposal. A motion was made by Trustee Fournier and supported by Trustee Poli to increase the election workers pay to \$10.00/hr. for precinct workers, \$11.00/hr. for Co-Chairs and \$12.00/hr. for Chairs. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond, and Thusat. Nays: None. Absent: Dunckel.

Inter-local Agreement – Amended. A motion was made by Trustee Fournier and supported by Trustee Dunckel to approve the County of Alpena's amended Inter-local Agreement with noted changes. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat, Dunckel and Poli. Nays: None.

Special Assessment Bonds - It was decided to table looking into refinancing the Bond Project.

New Business:

Request to Purchase Sign – Purchase of a New Township Sign was tabled with directions to come up with a design and price quotes before bring it back for consideration.

Department Reports:

Assessing –A motion was made by Trustee Poli and supported by Trustee Fournier to approve K. Lewis and H. Lumsden to attend assessing class in West Branch on September 16, 2016. Township will pay for class and mileage. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Thusat, Dunckel, Poli and Fournier. Nays: None.

Building Permits - 16 Building permits were issued for July 2016, generating \$8,874.00 in fees for the month and a year-to-date total of 83 permits generating \$39,375.00.

Building Permit – 14 Building permits were issued for August 2016, generating \$45,635.00 in fees for the month and a year-to-date total of 97 permits generating \$85,010.00.

Electrical Permits – 8 Electrical permits were issued in July 2016 generating \$ 804.00 in fees and a year-to-date total of 67 permits generating \$9,068.00.

Electrical Permits – 11 Electrical permits were issued in August 2016 generating \$1,245.00 in fees and a year-to-date total of 78 permits generating \$10,388.00.

Mechanical Permits – 14 Mechanical permits were issued in July 2016 generating \$2,485.00 in fees and a year-to-date total of 14 permits generating \$2,485.00.

Mechanical Permits – 11 Mechanical permits were issued in August 2016 generating \$2085.00 in fees and a year-to-date total of 25 permits generating \$4,645.00.

Plumbing Permits – 6 Plumbing permits were issued in July 2016 generating \$994.00 in fees and a year-to-date total of 6 permits generating \$994.00.

Plumbing Permits – 4 Plumbing permits were issued in August 2016 generating \$629.00 in fees and a year-to-date total of 10 permits generating \$1,623.00.

Building Department: A motion was made by Trustee Mischley and supported by Trustee Fournier to purchase BS&A Software for the Building Department at a cost of \$11,045 and a yearly service fee of \$1680.00. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Thusat, Dunckel, Poli, Fournier and Twite. Nays: None.

Fire Department:

Mobile Radio Request - A motion was made by Trustee Fournier and supported by Trustee Poli to purchase 2 mobile radios from Signal 6 for \$1,012.00. Motion carried by unanimous roll call vote. Yeas: Diamond, Thusat, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None.

Radio Frequency & Equipment - A motion was made by Trustee Poli and supported by Trustee Dunckel to allow the Fire Chief to spend up to \$1500 to improve the radio frequency and

equipment. If the cost will exceed \$1500 the Chief will come back to the Board to get approval. Motion carried by unanimous roll call vote. Yeas: Thusat, Dunckel, Poli, Fournier, Twite, Mischley and Diamond. Nays: None.

Automate Exhaust Fan – A motion was made by Trustee Mischley and supported by Treasurer Diamond to purchase an Automate Exhaust Fan from Thunder Bay Electric for \$850.00. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None.

Request to Remove - A motion was made by Treasurer Diamond and supported by Trustee Fournier to remove Matt Hall from the Paid-on-Call roster. Motion carried by unanimous voice vote.

A motion was made by Trustee Mischley and supported by Trustee Poli to send the Fire Code Ordinance proposal to the Attorney to get it in the correct format. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond, Thusat and Dunckel. Nays: None.

Water Department:

Leak Survey Proposal – Tabled until the attorney has reviewed it.

Roof Repair – A motion was made by Trustee Mischley and supported by Trustee Fournier to have DGI Roofing repair the roof on the Township Hall and Fire Station for \$1430.00. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat, Dunckel and Poli. Nays: None.

MTA Conference – A Motion was made by Trustee Fournier and supported by Trustee Poli to approve the Fire Chief, Deputy Fire Chief and any Board of Trustee member to attend the MTA Emerging Issues conference in Frankenmuth, MI on October 21, 2016. Township will pay for cost/lodging/mileage. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Thusat, Dunckel, Pol, and Fournier. Nays: None.

Attorney Use – The Township Board would like to remind the Public that if anyone has an issue with a Township Official, they should come to the Board with the problem. The Board will decide if the matter should be brought to the Township's Attorney. A motion was made by Trustee Mischley and supported by Trustee Fournier that should a Township resident contact the Township Attorney, that resident will be charged accordingly. Motion carried by 5 to 2 roll call vote. Yeas: Mischley, Diamond, Thusat, Fournier, and Twite. Nays: Dunckel and Poli.

Discussion: None.

Payment of Bills: A motion was made by Trustee Fournier and supported by Trustee Dunckel to pay the bills. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None.

Closed Session: A motion was made by Trustee Fournier and supported by Trustee Poli to move into closed session for Attorney/Client Privileged Information Pending Litigation –

Water/Sewer, Contract Negotiations – Local 1859 IFFA. Motion carried by unanimous roll call vote: Yeas: Poli, Fournier, Twite, Mischley, Diamond, Thusat and Dunckel Nays: None.

Open Session: Motion was made by Trustee Fournier and supported by Trustee Dunckel to move into open session. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat and Dunckel. Nays: None.

Adjourn: At 9:20pm a motion to adjourn was made by Trustee Dunckel and supported by Treasurer Diamond. Motion carried by unanimous vote.

Respectfully submitted

T. Juergen Thusat
Alpena Township Clerk