

Board of Trustees Regular Meeting

July 5, 2016

The Alpena Township Board of Trustees met in a regular session on Monday July 5, 2016 at 7:00pm at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Treasurer Diamond, Clerk Thusat, and Trustees: Poli, Fournier, and Mischley. Absent: Trustee Dunckel. Attorney James Florip was also present.

Adopt Agenda: A motion was made by Treasurer Diamond and supported by Trustee Mischley to adopt the agenda with the following changes: Under New Business add #4 Adjust matching funds for local road funds, Under Fire Department add Fire Code info. Motion carried by unanimous vote.

Public Comment: Sgt. Kozlowski addressed the Board about CRTC water issue.

Presentation: 1010 Technologies informed the Board that they had acquired Chowen & Associates and would like to explore expanding their role with the Township. A motion was made by Trustee Fournier and supported by Trustee Poli to approve 1010 Technologies doing an assessment, not to exceed \$500, of the Township technology needs. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None. Absent: Dunckel.

Minutes: A motion was made by Treasurer Diamond and supported by Trustee Mischley to approve the minutes from June 6, 2016 as presented. Motion carried by unanimous voice vote.

Correspondence: It was moved by Treasurer Diamond and supported by Trustee Fournier to receive and file the following: Alpena Township - Financial Statement, - Planning Commission – Minutes – June 13, 2016, Alpena County Road Commission – Minutes – May 31, 2016, Army Corp of Engineers – Request for Customer Service Survey – 2017, Coal Tar Sealant. Motion carried by unanimous voice vote.

Old Business:

Letter of Request – A motion was made by Trustee Fournier and supported by Trustee Mischley to approve the expenditure of \$500 per month, for the next 10 months, for planning services for the South Bay Corridor. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat and Poli. Nays: None. Absent: Dunckel.

Report on Berm – Supervisor Twite presented the Board with pictures of the clean-up effort in the Paad addition.

Cafeteria Plan 125 – Tables until a full Board is present.

New Business:

Planning Commission Appointment – A motion was made by Treasurer Diamond and supported by Clerk Thusat to appoint Lisa Brendle to the vacant seat on the Alpena Township Planning Commission. Motion carried by a 5 to 1 roll call vote. Yeas: Twite, Diamond, Thusat, Poli and Fournier. Nays: Mischley. Absent: Dunckel.

MTA – Hot Topics in Planning & Zoning Training – A motion was made by Trustee Mischley and supported by Trustee Fournier to allow any member of the Township Planning Commission who want to attend the training in Grayling on August 17, 2016 be approved to attend. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Thusat, Poli, Fournier and Twite. Nays: None. Absent: Dunckel.

Departments:

Assessing Department - A motion was made by Trustee Poli and supported by Trustee Mischley to send Kris Lewis and Howard Lumsden to 2016 Developing Cap Rate Class in West Branch on July 14, 2016. Motion carried by unanimous roll call vote. Yeas: Diamond, Thusat, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Dunckel.

Building Permits - 21 Building permits were issued for May 2016, generating \$2,899.00 in fees for the month and a year-to-date total of 51 permits generating \$25,711.00.

Building Permits - 16 Building permits were issued for June 2016, generating \$4,790.00 in fees for the month and a year-to-date total of 67 permits generating \$30,501.00.

Electrical Permits – 13 Electrical permits were issued in May 2016 generating \$1,407.00 in fees and a year-to-date total of 47 permits generating \$6,075.00.

Electrical Permits – 12 Electrical permits were issued in June 2016 generating \$2,189.00 in fees and a year-to-date total of 59 permits generating \$8,264.00.

Fire Department – A motion was made by Trustee Fournier and supported by Trustee Poli to accept the resignation of L. Srebnik and to send a letter of appreciation. Motion carried by unanimous voice vote.

A motion was made by Trustee Fournier and supported by Trustee Poli to send Kevin Osbourne and David Robbins to the Summer Leadership Conference in Petoskey on July 12-13, 2016. Motion carried by unanimous roll call vote. Yeas: Thusat, Poli, Fournier, Twite, Mischley and Diamond. Nays: None. Absent: Dunckel.

Fire Code Info – The board was give information concerning Fire Code to review and come back next month with any questions.

Water Department: Gerald Bleau would like to like enter into discussions with Alpena CRTC about water meter readings at the base, and come up with an updated agreement, and then come back to the board.

AS400) System – A motion was made by Trustee Fournier and supported by Trustee Poli to sell the Township's old AS400 system to Dick Chowen. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None. Absent: Dunckel.

Road Commission –

The Alpena County Road Commission has informed the Township of the availability of an additional \$3971.00 in road funding. A motion was made by Trustee Poli and supported by Trustee Fournier to approve the acceptance of the \$3971.00 in additional road funding contingent upon the township find the additional matching funds required. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat and Poli. Nays: None. Absent: Dunckel.

Discussion: Supervisor Twite provided all Board members with handouts of Robert's Rules of Order and the Open Meetings Act and asked all members to review them.

Employee Nathan Skibbe approached the Board with a request to address the Board in closed session. The Board agreed to add his request to the closed session.

Payment of Bills: A motion was made by Treasurer Diamond and supported by Trustee Fournier to pay the bills. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Thusat, Poli and Fournier. Nays: None. Absent: Dunckel.

A motion was made by Trustee Fournier and supported by Trustee Poli to go into closed session for Attorney/Client Privileged Information, Pending Litigation –Water/Sewer, Contract Negotiations L#1859 IFFA and Nathan Skibbe request. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Thusat, Poli, Fournier and Twite. Nays: None. Absent: Dunckel.

A motion was made by Trustee Poli and supported by Trustee Fournier to go into open session. Motion carried by unanimous roll call vote. Yeas: Diamond, Thusat, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Dunckel.

A motion was made by Trustee Fournier and supported by Trustee Poli to allow the Director of the DPW to install trackers on Township DPW vehicles. Motion carried by unanimous roll call vote. Yeas: Thusat, Poli, Fournier, Twite, Mischley and Diamond. Nays: None. Absent: Dunckel.

Adjourn: At 8:50pm a motion to adjourn was made by Treasurer Diamond and supported by Trustee Fournier. Motion carried by unanimous vote.

Respectfully submitted

T. Juergen Thusat
Alpena Township Clerk