

Budget Session

February 17, 2016

The Alpena Township Board of Trustees met in a special session on Wednesday February 17, 2016, at 9:00AM at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. The Purpose of the special session was to work on the proposed budgets for the General Fund and the Department of Public Works for 2016-17, Roll call found present: Supervisor Twite, Treasurer Diamond, Clerk Thusat, and Trustees: Poli, Fournier and Mischley. Trustee Dunckel was absent.

Public Comment: Larry Clark from Taking Pride in Alpena requested that the Board budget \$5000 per year for 4 years and an additional \$5000 for Grant writing for his group.

Minutes: Tables until March meeting.

Correspondence: It was moved by Treasurer Diamond and supported by Trustee Mischley to receive and file the following: Building Department reports – Building Permits Report – January, 2016, Electrical Permits Report – January, 2016, Planning Commission – Minutes- February 8, 2016. Motion carried by unanimous vote.

Old Business: None.

New Business A motion was made by Trustee Poli and supported by Trustee Fournier to enter into an agreement for the Countywide Shape File. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None. A motion was made by Trustee Mischley and supported by Trustee Poli to pass an Ordinance and send the info to the State of Michigan for Plumbing and Mechanical Inspectors. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat and Poli. Nays: None. Absent: Dunckel.

Deputy Fire Chief/Fire Inspector & Fire Chief/Training Officer – Job description Language. Tables until February 18, 2016.

A motion was made by Trustee Poli and supported by Treasurer Diamond to pass Resolution to Temporarily Restrict Enbridge Line 5 Products. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Thusat, Poli and Fournier. Nays: None. Absent: Dunckel.

Budget Session:

Gerald Bleau addressed the Board about his proposed budget for 2016-2017 Fiscal Year.

The Board reviewed and recommended budget items for the entire Water Department Budget.

Alpena County Road Commission – Road requests for coming year. A total cost of \$208,000.

A motion was made by Trustee Poli and supported by Trustee Fournier to authorize the Clerk to sign the Alpena Township Governmental Non-Erisa Retirement Plan. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Thusat, Poli, Fournier and Twite. Nays: None. Absent: Dunckel.

Michigan Citizen Planner – A motion was made by Trustee Poli and supported by Trustee Fournier to pay for Thomas Hilberg and one other Planning Board member to attend the Michigan Citizen Planner Classroom series. Motion carried by unanimous roll call vote. Yeas: Diamond, Thusat, Poli, Fournier, Twite and Mischley. Nays: None. Absent: Dunckel.

The Board agreed to program funding into the next budget for a Planning Consultant, R. Deuell.

Board recessed at 12:15pm.

Board reconvened at 1:30pm.

Elaine Orr and Craig Kus from Target Alpena addressed the Board about funding for Target Alpena and the Alpena Chamber of Commerce.

Trustee Dunckel arrived at 3:30 pm

Supervisor Twite presented the Board with the Attorney Retainer for 2016-2017.

Huron Humane Society: Funding request for the budget year.

New water fountain for lobby.

Rate Resolution: A motion was made by Trustee Poli and supported by Trustee Mischley to Amend the Resolution for Water and Sewer Rates adopted on May, 4, 2015, with proposed language from the Township's attorney. Motion carried by unanimous roll call vote. Yeas: Thusat, Dunckel, Polio, Fournier, Twite, Mischley and Diamond. Nays: None.

Board recessed at 4:25pm until 9:00am February 18, 2016.

Board reconvened at 9:10am, February 18, 2016. Members present: Poli, Fournier, Twite, Mischley, Diamond and Thusat.

The Board programmed into the Budget the following items for the Assessing Department and the Building Department. Land Value Maps (\$400-500), BS&A Software (\$9855), Online and Misc. Code Books (\$1000), Membership and Education (\$1500), Replacement Book Bag (\$150).

A motion was made by Trustee Poli and supported by Treasurer Diamond to return the boat donate by Marie Twite because the Fire Department no longer has a need for it. Motion carried by unanimous voice vote.

Board approved the description and duties for the Deputy Fire Chief/ Fire Inspector position and the Fire Chief/Training Officer position for the Township Fire department.

The Board received requests from the Fire Department for the following items ^ - tires for Bravo 1 (\$4200), 6- MSA air packs (\$36000), ^ new turnout gear(\$10000), 2 portable Radios for Chief and Deputy Chief (\$2500), Power Washer for the Southside station with installation (\$2000), Replace medical bags on vehicle, Oxygen & Equipment bags. (\$1000), Computer for Chief and Deputy Chief (\$2000), Laptop inspection program (\$2000)Hose rack (\$300), 2 ½ Hose 50' length (\$1600), The board took these request under advisement and would consider them when doing the Fire Departments Budget.

The Board reviewed and recommended Budget items on Budget worksheet from Page 1, line 101-001-401.00 to page 5, line 101-330-969.00

Board Recessed at 12 Noon.

Board reconvened ant 1:30pm. Members present: Poli, Fournier, Twite, Mischley, Diamond and Thusat. Trustee Dunckel arrived at 3:00pm.

The Board reviewed and recommended Budget items on Budget worksheet from page 5, line 101-336-702.00 to Page 8, line 101-372-739.00.

Board recessed at 4:30 pm.

Board reconvened at 9:00am Friday, February 19, 2016. Members present: Poli, Twite, Mischley and Thusat.

Board reviewed and recommended Budget items on Budget worksheet from page 8 line 101-772.00 to page 10, line item 101-999-997.00.

Board authorized the Clerk to make minor adjustments to make sure Budget balanced.

Adjourn: Motion to adjourn made at 12:05pm by Trustee Mischley and supported by Trustee Poli.

Special Meeting

February 25, 2016

The Alpena Township Board of Trustees met in a special session on Thursday February 25, 2016, at 3:30pm at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. The Purpose of the special session was to work on the proposed budgets for the General Fund and the Department of Public Works for 2016-17, Roll call found present: Supervisor Twite, Clerk Thusat, and Trustees: Poli, Fournier and Mischley. Trustee Dunckel and Treasurer Diamond were absent.

Public Comment: None.

The Board reviewed the proposed budget. Clerk Thusat explained some concerns about the use of working capital funds in the Budget. He informed them that unless the Township were to have an increases in expected revenue, that the Board would need to made some major changes/cuts in the Budgets starting in the 2017 Budget. Everyone present agreed, and suggested we have hold some public visioning sessions to see what the people of the township wanted.

Adjourn: Motion to adjourn was made by Trustee Mischley and supported by Trustee Fournier at 4:30pm. Motion carried by unanimous vote.

Respectfully submitted

T. Juergen Thusat
Alpena Township Clerk