

## Board of Trustees Regular Meeting

June 6, 2016

The Alpena Township Board of Trustees met in a regular session on Monday June 6, 2016 at 7:00pm at the Alpena Township Offices, 4385 US-23 North, Alpena, Michigan. Roll call found present: Supervisor Twite, Treasurer Diamond, Clerk Thusat, and Trustees: Poli, Fournier, Mischley and Dunckel. Attorney James Florip was also present.

Adopt Agenda: A motion was made by Treasurer Diamond and supported by Trustee Poli to adopt the agenda with the following changes: Under Correspondence move Item D to Public Comment, Under New Business add #7 US 23 Water project refinancing, add #8 Water & Sewer rate change. Motion carried by unanimous vote.

Public Comment: Debbie Jordan addressed the Board about a water bill. After discussion it was decided that the board would not take any action.

Robert Thompson addressed the Board with questions about the status of the lawsuit with the City of Alpena.

Mark Riopelle & Susan Wagner addressed the Board about blight issues.

Mary Hess addressed the Board as a County Commissioner and spoke about County practices as they concern to Insurance options.

Susan Skibbe asked about Township ethics policies.

Gary Parteka asked about legal cost for lawsuit with City of Alpena.

Leo Koseba spoke about problems with berms around his property.

Minutes: April 18, 2016, May 2, 2016 & May 16, 2016 – After a discussion a motion was made by Trustee Mischley and supported by Trustee Fournier to approve the minutes as presented. Motion carried by voice vote.

Correspondence: It was moved by Treasurer Diamond and supported by Clerk Thusat to receive and file the following: Alpena Township - Financial Statement, - Planning Commission – Minutes – May 9, 2016, Alpena County Road Commission – Annual Financial Report 2015 and Alpena County Board of Commissioners – Medical Run Reimbursement Program. Motion carried by unanimous vote.

### Old Business:

Mechanical/ Plumbing Contracts – A motion was made by Trustee Mischley and supported by Trustee Dunckel to approve the Contracts for Mechanical Inspectors services and Plumbing Inspector services. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond, Thusat and Dunckel. Nays: None.

Request to Form Board – A motion was made by Trustee Poli and supported by Trustee Fournier to appoint 3 Township Board members (Supervisor Twite, Clerk Thusat and Trustee Dunckel) to the South Bay Corridor Improvement Authority Development Committee. Motion carried by unanimous voice vote.

New Business:

A motion was made by Trustee Mischley and supported by Trustee Poli to pass a Resolution to pre-authorize the Alpena Township Clerk certain disbursements, such as utility bill, payroll and payroll taxes, bond payments and the interest associated with those payments and contracts that have been approved by the board in a previous meeting. All other bills will be authorized at the regular monthly meetings. This pre-authorization is subject to ratification at the next meeting. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat, Dunckel and Poli. Nays: None.

Temporary Authorization – Outdoor Entertainment – Courtyard – A motion was made by Trustee Poli and supported by Trustee Dunckel to approve the Temporary Authorization application for outdoor entertainment at the Courtyard for July, 4, 2016. Motion carried by unanimous voice vote.

Adopt Blight Ordinance – A motion was made by Trustee Dunckel and supported by Trustee Mischley to adopt an Ordinance to prevent, reduce or eliminate blight, blighting factors and cause blight within the Township of Alpena. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Thusat, Dunckel, Poli and Fournier. Nays: None.

A motion was made by Trustee Dunckel and supported by Treasurer Diamond to Pass to EEOC Anti-Harassment Policy. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Thusat, Dunckel, Poli, Fournier and Twite. Nays: None.

Planning Commission Appointment – Tabled

Departments:

Building Permits - 11 Building permits were issued for April 2016, generating \$11,118 in fees for the month and a year-to-date total of 30 permits generating \$22,812.

Electrical Permits – 4 Electrical permits were issued in April 2016 generating \$372.00 in fees and a year-to-date total of 34 permits generating \$933.60.

Fire Department – Deputy Chief Dave Robbins gave the monthly report on runs.

Water Department:

A motion was made by Trustee Poli and supported by Trustee Fournier to send S. Stoppa to a class in Gaylord on June 15. Motion carried by unanimous roll call vote. Yeas: Diamond, Thusat, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None.

A motion was made by Trustee Mischley and supported by Trustee Dunckel to terminate the contract with Phil Heath, because Gerald Bleau had passed the class and we no longer need to work under Phil's certification. A letter of thanks is to be sent to Phil Heath. Motion carried by unanimous roll call vote. Yeas: Thusat, Dunckel, Poli, Fournier, Twite, Mischley and Diamond. Nays: None.

Bay Motel Meter Dispute – Gerald Bleau presented the Board with a meter that was damaged in shipping. He wants the Board's guidance on how to proceed. A motion was made by Trustee Mischley and supported by Trustee Poli to work with the owners and use an average from the past 24 months to help calculate the bill. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None.

Hydrant Maintenance Program – Gerald Bleau presented the Board with a proposal from Silversmith to help with hydrant maintenance. A motion was made by Trustee Poli and supported by Trustee Dunckel to approve the purchase of the Hydrant Maintenance program from Silversmith. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond, Thusat and Dunckel. Nay: None.

Water/Sewer Rate – A motion was made by Trustee Mischley and supported by Trustee Dunckel to pass a Resolution Setting Water and Sewer Rate designating Portions Thereof as "Provisional". The resolution would reflect the 1.7 % water rate and 2.9% sewer rate increase from the City. Motion carried by unanimous roll call vote. Yeas: Fournier, Twite, Mischley, Diamond, Thusat, Dunckel and Poli. Nays: None.

A motion was made by Trustee Dunckel and supported by Trustee Mischley to insert a survey notice in the summer tax bills. Motion carried by unanimous roll call vote. Yeas: Twite, Mischley, Diamond, Thusat, Dunckel, Poli and Fournier. Nays: None.

Refinance US 23 Water Project Bonds - Supervisor Twite would like to look into refinancing the Bonds for the US 23 South Water Project. A motion was made by Trustee Mischley and supported by Trustee Poli authorizing the Supervisor to look into refinancing the bonds for the US 23 South Water Project. Motion carried by unanimous roll call vote. Yeas: Mischley, Diamond, Thusat, Dunckel, Poli, Fournier and Twite. Nays: None.

Discussion: None

Payment of Bills: A motion was made by Trustee Mischley and supported by Trustee Poli to pay the bills. Motion carried by unanimous roll call vote. Yeas: Diamond, Thusat, Dunckel, Poli, Fournier, Twite and Mischley. Nays: None.

Closed Session: A motion was made by Trustee Mischley and supported by Treasurer Diamond to move into closed session for Attorney/Client Privileged Communication, Pending Litigation and Contract Negotiations with TPOAM/Local 1859 IFFA. Motion carried by unanimous roll call vote. Yeas: Thusat, Dunckel, Poli, Fournier, Twite, Mischley and Diamond. Nays: None.

Open Session: Motion was made by Trustee Mischley supported by Trustee Poli to move into open session. Motion carried by unanimous roll call vote. Yeas: Dunckel, Poli, Fournier, Twite, Mischley, Diamond and Thusat. Nays: None.

A motion was made by Trustee Fournier and supported by Trustee Dunckel to send a letter to City of Alpena concerning the French Road meter and the Township will make an adjustment as a result of the incorrect meter reading. Motion carried by unanimous roll call vote. Yeas: Poli, Fournier, Twite, Mischley, Diamond, Thusat and Dunckel. Nays: None.

Adjourn: At 10:05pm a motion to adjourn was made by Treasurer Diamond and supported by Trustee Dunckel. Motion carried by unanimous vote.

Respectfully submitted

T. Juergen Thusat  
Alpena Township Clerk