

ALPENA TOWNSHIP – BOARD OF TRUSTEES
REGULAR SESSION – April 3, 2017 - 7pm

MINUTES

The Alpena Township Board of Trustees met in Regular session on Monday, April 03, 2017 at 7 pm at the Alpena Township Offices, 4385 US 23 North, Alpena, Michigan.

Present: Supervisor Nathan Skibbe
Treasurer Laura L. Ellery-Somers
Clerk Karie K. Bleau
Trustee Cash Kroll
Trustee Norm Poli
Trustee Matt Dunckel
Trustee Nate Thomson

Others present: Tim Gulden

Media Present: The Alpena News-Tyler Winowiecki
WATZ – Sharon Cole
WBKB – Aaron Parseghian

ADOPTION OF AGENDA: A motion was made by Trustee Poli and supported by Trustee Kroll to adopt the agenda with additions. All in favor. Motion carried.

PUBLIC COMMENT:

Bob Young – 23 South Businessperson. Mr. Young addressed the Board of Trustees regarding the lack of media equipment and has offered a 42” TV with a mounting bracket as a donation. He asked that the Board approve the acceptance of that donation.

A motion was made by Clerk Bleau and supported by Trustee Poli to accept the donation. Unanimous voice vote. Motion carried.

MINUTES APPROVED: Minutes from February 22, March 3, March 6 (Budget), March 6 (Regular), March 9, March 17 and March 22, 2017. A motion was made by Treasurer Ellery Somers and supported by Trustee Dunckel to approve the minutes as presented. Unanimous voice vote. Motion carried.

PRESENTATION: Huron Humane Society – Edna Sorenson presented information to the Board of Trustees regarding the Humane Society’s desire to request an increased allocation from 6k to 10k from Alpena Township. There was some discussion regarding if the allocation was budgeted in the 2016/2017 FY or if there was a signed agreement between Alpena Township and Huron Humane Society. Clerk Bleau asked for the indulgence of the Board of Trustees to research these issues and return with findings – the Board agreed.

Jim Klarich addressed the Board of Trustees regarding the services that Target Alpena provides and to thank the Board for our financial commitment. He explains that Target Alpena partners with the Chamber of Commerce, and provides services for business attraction, retention and development.

They participate with Small Business attraction, retention and development with the Small Business initiatives. Target Alpena offers two business loan options and services for starting businesses. Community development – real estate, property redevelopment, streetscapes, green spaces and how those things partner with each other consistently. Mr. Klarich reported that Target Alpena is involved in projects for Alpena County and the City of Alpena.

CORRESPONDENCE

Alpena Township - Planning Commission - Minutes - March 20, 2017. A motion was made by Trustee Poli and supported by Trustee Thomson to receive and file correspondence. Unanimous voice vote. Motion carried.

OLD BUSINESS

TBJHS Liaison Officer Contract. A motion was made by Trustee Dunckel and supported by Trustee Poli to approve and authorize the Supervisor and Clerk to sign the contract and return an executed contract to the Sheriff Dept. Roll call vote was taken. Ayes: Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: none. Motion carried.

NEW BUSINESS

Clerk Bleau presented information to the Board of Trustees regarding the resolution for the new voting equipment. A motion was made by Treasurer Ellery Somers and supported by Trustee Dunckel to approve the resolution and authorize the Supervisor and Clerk to sign it and submit it to the County Clerk. Roll call vote was taken. Ayes: Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: none. Motion carried.

Advisory Committees - Proposed Guidelines

Trustee Poli presented proposed committee guidelines to the Board for consideration. A motion was made by Trustee Dunckel and supported by Trustee Thomson to approve the committee guidelines as presented. Unanimous voice vote. Motion carried. Trustee Poli also suggested to the Board that two additional committees be formed – the Fire Committee and Charter Township Exploration Committee. Fire Committee appointees Trustee Poli, Trustee Thomson, Trustee Kroll. Charter Township Committee appointee Supervisor Skibbe, Trustee Dunckel, Trustee Poli

1010 Technology - Computer Quote – Clerk’s Office

Clerk Bleau informed the Board of Trustees of the need for a laptop and recording equipment for her office. The purchase of the laptop was strongly encouraged by the Elections Bureau to give the Clerk access to the laptops at the precincts on Election night, to allow the Clerk to access the Qualified Voter File system that requires Windows, to allow our meetings to be recorded and to provide a work station for the Deputy Clerk. A motion was made by Trustee Dunckel and supported by Treasurer Ellery Somers to authorize the purchase of the equipment as presented on the quote from 1010 Technology for the Clerk’s office. Roll call vote was taken. Ayes: Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Motion carried.

Alpena County Road Commission - Dust Control Agreement. A motion was made by Trustee Kroll and supported by Trustee Dunckel to accept the 2017 Dust Control Agreement from the Alpena County Road Commission and authorize the appropriate Township officials to sign the agreement. Roll call

vote was taken. Ayes: Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Supervisor Skibbe. Nays: none. Motion carried.

Long Lake Lights Festival - Permit Application - June 24, 2017 A motion was made by Treasurer Ellery Somers and supported by Trustee Kroll to approve the Special Event Application and Permit for the Long Lake Lights Festival to be held June 24, 2017 and authorize the Supervisor to sign the permit. Roll call vote was taken. Ayes: Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Supervisor Skibbe. Nays: none. Motion carried.

Premier Books Display - Treasurer Ellery Somers presented information to the Board of Trustees regarding the Premier Books being displayed within the Township building. Board discussion regarding the issue was held and the issue was tabled and referred to Policy and Procedures Committee.

Alpena Township Master Plan to be distributed for review. A motion was made by Trustee Poli and supported by Trustee Dunckel in accordance with the Michigan Planning Enabling Act (P.A. 33 of 2008, as amended), to approve the draft of Alpena Township Master Plan for distribution to communities and agencies for review and comment. Roll call vote was taken. Ayes: Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: none. Motion carried.

Remove Recycling Fee - 018-265-000-029-00 and 018-265-000-028-00 (Retired Parcels) A motion was made by Trustee Dunckel and supported by Trustee Thomson to remove the recycling fees from two retired parcels # 018-265-000-029-00 and 018-265-000-028-00. Roll call vote was taken. Ayes: Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: none. Motion carried.

Department Reports/Requests: Assessing, Building, Fire, Water:

Assessing Dept - BS&A Land Values Workshop - April 28, 2017 - West Branch A motion was made by Trustee Dunckel and supported by Trustee Thomson to allow the Assessor and Assistant Assessor to attend a training seminar in West Branch, MI on April 28, 2017. The Township will pay for the class fees and mileage. Roll call vote was taken. Ayes: Trustee Dunckel, Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: none. Motion carried.

Policy Regarding Inspection of Public Records for Assessing Dept. A motion was made by Trustee Dunckel and supported by Trustee Kroll to approve the Inspection of Public Records policy as presented. Voice vote. Motion carried.

Building Dept. - Adopt Most Current MI Building Codes

A motion was made by Treasurer Ellery Somers and supported by Trustee Poli to adopt the resolution regarding the Building Dept. utilizing the most current MI Building/MI Residential Building Codes. Roll call vote was taken. Ayes: Trustee Poli, Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: none. Motion carried.

Interim Building Official Jerry Bleau reported that the BS&A conversion and training has happened and he is feeling confident that he is providing a good service to the citizens, it's early in the season but he has done several consultations and he has been working with Lynn on how the process of scheduling inspections and issuing permits can work.

Fire Dept. - Report –

Deputy Chief Dave Robbins informed the Board of Trustees of the department statistics for the past month: Run reports = 169 calls 7,585.38= Expenses. Revenue=15,000.00. A significant fuel tank leak on Bravo One was identified and is currently at Alpena Diesel with an estimated cost of the repair being in excess of \$1,730. The Fire Dept. was able to locate a fuel tank from a Swartz Creek company that will decrease the cost of the repair by about \$800. The recent State Inspection was preformed and was very through. – There was some critical deficiencies that the Dept. personnel was able to get rectified and the all the units are back in service and functioning at an acceptable level.

Resignation - K. Osbourne. A motion was made by Trustee Thomson and supported by Trustee Kroll to accept the resignation of Chief Kevin Osbourne. Unanimous voice vote. Motion carried.

Water Dept - Report – DPW Director Jerry Bleau requested permission to attend a plant tour in Minnesota that is being offered by the Etna Company. He also requested mileage reimbursement to and from Grand Rapids, MI to meet the company representatives and be flown to and from Minnesota. A motion was made by Trustee Dunckel and supported by Trustee Poli to allow mileage reimbursement for the trip to and from Grand Rapids, MI. Roll call vote was taken. Ayes: Trustee Thomson, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Supervisor Skibbe. Nays: none. Motion carried

DPW Director Bleau would like the Board to consider changing the section of the current water ordinance as it related to meters, in particular, Section 6 part 2 and part 4 and he would like to bring a proposal to the Board regarding how to change the language and update the Water and Sewer ordinance as a whole. Bleau requests permission to create a committee with himself included and Board members and community members. The Board of Trustees directs Director Bleau to pursue some committee members and professional advice and bring a proposal and cost estimates back to the Board.

PUBLIC COMMENT: Edna Sorensen made an inquiry regarding the new voting equipment. Clerk Bleau addressed her questions and Ms. Sorensen indicated that she would like to continue to be involved in working for the Elections.

DISCUSSION:

During the meeting on March 31, 2017 the Board of Trustees passed a motion to conduct the meetings on the last Monday of the month, upon examination of the calendar it appears that the more desirable date is the fourth Monday of the month. A motion made by Trustee Dunckel and supported by Trustee Poli to conduct the Board of Trustee meetings on the fourth Monday of each month at 6pm with exception of Dec 2017 then the meeting will be Dec 18th at 6pm. Unanimous voice vote. Motion carried.

Clerk Bleau inquired as to who will be handling the Fire Chief duties. Deputy Chief Robbins is willing to and agreed to perform those duties.

Supervisor Skibbe informed the Board of Trustees that there will be a Closed session for the Water Litigation Mediation at 11am on April 5, 2017 at the APLEX and requested that all Trustees be in attendance.

PAYMENT OF BILLS: A motion was made by Trustee Dunckel and supported by Trustee Kroll to pay the bills. Roll call vote was taken. Ayes: Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Trustee Poli, Trustee Thomson, Supervisor Skibbe. Nays: none. Motion carried.

ADJOURNMENT:

A motion was made by Clerk Bleau and supported by Trustee Poli to adjourn the meeting. Unanimous voice vote. Motion carried. Meeting adjourned: 8:59 pm

Respectfully submitted

Karie K. Bleau