

ALPENA TOWNSHIP – BOARD OF TRUSTEES
BUDGET HEARING/SPECIAL MEETING – MARCH 31, 2017 – 7:00 p.m.

MINUTES

The Alpena Township Board of Trustees met in Special Budget session on Friday, March 31, 2017 at 7:00 p.m. at the Alpena Township Offices, 4385 US 23 North, Alpena, Michigan.

Present: Supervisor Nathan Skibbe
Clerk Karie K. Bleau
Treasurer Laura L. Ellery-Somers
Trustee Cash Kroll
Trustee Matt Dunckel

Excused: Trustee Norm Poli
Trustee Nate Thomson

Media Present: The Alpena News-Tyler Winowiecki
WATZ-Ben Stevens

Supervisor Skibbe called the meeting to order at 7:00 p.m.

ADOPTION OF AGENDA: A motion was made by Treasurer Laura Ellery Somers and supported by Trustee Dunckel to adopt the agenda as presented. Motion carried.

ADOPTION OF THE 2017-2018 BUDGET

Supervisor Skibbe announced the Opening of the Budget Hearing. Supervisor Skibbe asked for Public comment, no public comment was given. Public comment was closed.

A motion made by Trustee Kroll and supported by Trustee Dunckel to close the Budget Hearing. Roll call vote was taken: Ayes: Clerk Bleau, Treasurer Laura Ellery Somers, Trustee Kroll, Trustee Dunckel, and Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson. Motion carried

ADOPTION OF BUDGET - after Budget Hearing

A motion was made by Trustee Dunckel and supported by Trustee Kroll that it be resolved, that the proposed budget for the fiscal year as previously considered and prepared by the Township Board, and after hearing thereon, is hereby adopted as the Alpena Township Budget for the fiscal year April 1, 2017 through March 31, 2018. Motion carried by unanimous roll call vote. Ayes: Treasurer Laura Ellery Somers, Trustee Kroll, Trustee Dunckel, Clerk Bleau, and Supervisor Skibbe. Motion carried. Nays: None. Excused: Trustee Poli and Trustee Thomson.

ADOPTION OF OFFICER'S SALARIES

A. Supervisor

A motion was made by Trustee Dunckel and supported by Supervisor Skibbe that it be resolved, that Alpena Township not having conducted an annual meeting of electors, the Supervisor's salary for the 2017-2018 fiscal year shall be as follows: \$ 42,157.00 plus the same health insurance coverage provided for Township employees and an annual Health Savings Account deposit of \$1,300 for a single plan or \$2,600 for a family plan; or in lieu of health insurance, a monthly payment of \$300.00 per month should the Supervisor opt out of Alpena Township's health insurance coverage. Motion carried by unanimous roll call vote. Ayes: Trustee Kroll, Trustee Dunckel, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

B. Clerk

A motion was made by Trustee Dunckel and supported by Trustee Kroll that it be resolved, Alpena Township not having conducted an annual meeting of electors, the Clerk's salary for the 2017-2018 fiscal year shall be as follows: \$ 40,032.00 plus the same health insurance coverage provided for Township employees and an annual Health Savings Account deposit of \$1,300 for a single plan or \$2,600 for a family plan; or in lieu of health insurance, a monthly payment of \$300.00 per month should the Clerk opt out of Alpena Township's health insurance coverage. Motion carried by unanimous roll call vote. Ayes: Trustee Dunckel, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

C. Treasurer

A motion was made by Trustee Dunckel and supported by Trustee Kroll that it be resolved, Alpena Township not having conducted an annual meeting of electors, the Treasurer's salary for the 2017-2018 fiscal year shall be as follows: \$ 40,032.00 plus the same health insurance coverage provided for Township employees and an annual Health Savings Account deposit of \$1,300 for a single plan or \$2,600 for a family plan; or in lieu of health insurance, a monthly payment of \$300.00 per month should the Treasurer opt out of Alpena Township's health insurance coverage." " Motion carried by unanimous roll call vote. Ayes: Clerk Bleau, Treasurer, Ellery Somers, Trustee Kroll, Trustee Dunckel, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

D. Trustees

A motion was made by Trustee Dunckel and supported by Treasurer Laura Ellery Somers that it be resolved, Alpena Township not having conducted an annual meeting, the Trustees shall be entitled for the 2017-2018 fiscal year a salary of \$1,109.00, or \$ 92.42 per month, plus a per diem for each meeting attended by the Trustee on Township business, including but not limited to, Township Board meetings of \$ 84.00 per full day (any meeting lasting longer than

four (4) hours) and \$ 58.00 per half day (any meeting lasting four (4) hours or less). Motion carried by unanimous roll call vote. Ayes: Treasurer Ellery Somers, Trustee Kroll, Trustee Dunckel, Clerk Bleau, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

E. **Planning, Zoning, Appeals and Board of Review**

A motion was made by Trustee Dunckel and supported by Clerk Bleau that it be resolved, Alpena Township not having conducted an annual meeting of electors, board members per diem shall be \$ 58.00 per half day (any meeting or combination of meetings lasting four (4) hours or less), and \$ 84.00 per full day for (any meeting or combination of meetings lasting longer than four (4) hours). Board of Review will be \$ 100.00 per day for public day, \$ 90.00 per day for non-public days and \$ 58.00 for ½ non-public days. Chairperson and Secretary of the Planning, Zoning and Appeals Board will receive \$ 10.00 extra for each meeting.” Motion carried by unanimous roll call vote. Ayes: Trustee Kroll, Trustee Dunckel, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

III. **DEPOSITORIES**

A motion was made by Trustee Dunckel and supported by Trustee Kroll that it be resolved, that Township funds be deposited in the following institutions, in such amounts upon such terms as may be decided by the Treasurer, but so that the Township has sufficient ready funds available to meet obligations as they come due.” Motion carried by unanimous roll call vote. Ayes: Trustee Dunckel, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

First Federal
Chemical Bank
PNC
Alpena Alcona Area Credit Union
Huntington Bank

IV. **REGULAR MEETING DATES**

A motion was made by Treasurer Ellery Somers and supported by Trustee Dunckel that it resolved, that the regular meetings of the Alpena Township Board of Trustees will be held on the last Monday of each month, unless it is a holiday, then being held the following day at 6:00 p.m., beginning April 24, 2017 at the Alpena Township Civic Building, 4385 US 23 North, Alpena, Michigan.

Be it **FURTHER RESOLVED**, that the Clerk post a notice of these times and dates for regular meetings within ten (10) days of the date hereof.”

Motion carried by unanimous roll call vote. Ayes: Treasurer Laura Ellery Somers, Trustee Kroll, Trustee Dunckel, Clerk Bleau, and Supervisor Skibbe. Nays: None. Motion carried Excused: Trustee Poli and Trustee Thomson.

V. **RULES OF CONDUCTING MEETINGS**

A motion was made by Trustee Dunckel and supported by Trustee Kroll that it be resolved, that all meetings of the Alpena Township Board shall be conducted pursuant to the procedures of "Roberts Rules Of Order", as interpreted or modified by the Chair upon advice of legal counsel." Motion carried by unanimous roll call vote. Ayes: Trustee Kroll, Trustee Dunckel, Clerk Bleau, Treasurer Ellery Somers, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

VI. **ATTORNEY RETAINER AGREEMENT**

A motion was made by Trustee Dunckel and supported by Trustee Kroll that it be resolved, that the Township appoints the law firm of Gillard, Bauer, Mazrum, Florip, Smigelski & Gulden and the Supervisor and Clerk are authorized to execute a Retainer Agreement with the annual retainer fee to be \$33,120.00, payable monthly at a rate of \$2,760.00 per month." Motion carried by unanimous roll call vote. Ayes: Trustee Dunckel, Clerk Bleau, Treasurer Ellery Somers, Trustee Kroll, Supervisor Skibbe. Nays: None. Excused: Trustee Poli and Trustee Thomson.

PUBLIC COMMENT:

None

CORRESPONDENCE: A motion was made by Clerk Bleau and supported by Trustee Dunckel to receive and file the following correspondence, Alpena Township Affidavit of Taxes Collected for 2016, as presented. Motion carried by unanimous vote.

ADJOURN: Moved by Clerk Bleau and supported by Treasurer Ellery Somers to adjourn. All in favor. Motion carried. Meeting adjourned at 7:29 p.m.

Respectfully Submitted:

Karie Bleau
Alpena Township Clerk

March 31, 2017